

# GREEN BAY SCHOOL POLICIES

## **NAG 5 Health & Safety**

### **5.14 Road Safety**

#### **RATIONALE**

Road safety is an aspect of the children's education, which is a shared responsibility between the school and the parents. The school has responsibility for the safety and physical well-being of each individual child placed in their daily care.

Road safety procedures are a lifetime necessity, which we as a school can help to establish firmly, at an early age, for the present and future benefit of our pupils.

#### **PURPOSES**

1. To ensure the safety of children as they travel to and from school, including to and from EOTC activities.
2. To demonstrate to all children that rules are made for their own safety by people who care.
3. To encourage children to take some responsibility for their own safety on the road.
4. To inform and educate all children on aspects of road safety.
5. To educate children in safe and considerate conduct on buses.
6. To ensure there are rules and guidelines for all transporting children while in our care at school.
7. To inform parents of acceptable and safe carriage of children to and from extra curriculum and sporting activities.
8. To encourage Police visits to reinforce safety procedures.

#### **GUIDELINES**

##### **Excursions**

##### **Bus Safety**

1. Bus bookings will be done through the Resource Officer who will use a reputable company and ensure that:
  - a. Buses used for transporting school children have a current Certificate of Fitness
  - b. Buses hired for school trips allow adequate seating for the number of children being carried on the bus.
2. The Teacher in Charge has a responsibility to ensure that the children are seated and to reinforce the school's behaviour expectations.
3. Children are given instruction on general bus rules, emergency procedures and conduct expected when boarding or leaving the school bus.

4. Children using the bus must:
  - a. Be seated at all times as per bus company regulations.
  - b. Children may not leave their seat to alight until the bus has stopped.
  - c. On school trips one adult must accompany each bus and must ensure all children are accounted for.

### **Private Vehicles**

1. Children will be instructed in correct procedures for travelling in a car.
2. Where private vehicles are used for a school trip the school is to have procedures to ensure that each vehicle and driver has:
  - a. A current registration and warrant of fitness for the vehicle
  - b. A current driver's licence
  - c. A map and designated route to destination, including pre-arranged toilet/rest stops in suitable areas.
3. When children are to be picked up after school they are to follow procedures established by the school.
4. Parents transporting children to EOTC and sporting activities must provide a seat belt for each child.

### **Cycling**

1. No child to ride a bike to school under the age of 9 years (Police guidelines are 9 years or Year 5), unless accompanied by an adult.
2. All children to wear a cycle helmet correctly fitted and fastened as legally required.
3. No child to ride a bike without permission of parents, and participation in a bike safety course.
4. Children under the level of Year 5 may not cycle to school unless accompanied by an adult.
5. All children who ride bicycles/skateboards/scooters, etc to school must wear an approved safety helmet as they are legally required to.

### **Walking**

1. Children must walk on the footpath where available.
2. Children must use pedestrian crossings and school road patrol where available.
3. Children in junior classes are given regular training on the correct way to walk on and cross the road.
4. Walking School Buses will be encouraged under the auspices of parent co-ordinators.
5. Parents picking up their children are not permitted to use the school car parks.
6. Parents may not park and wait for their children on any yellow line or within 1m of a pedestrian crossing.
7. The school will, where reasonably possible, report any breach of traffic safety to the police that they consider, in good faith, may put children at risk, whether perpetrated by a school parent or not.

## **Learning Programmes**

1. Safety education will include visits by Police Officers to classrooms, and subsequent follow-up by class teachers.
2. The Junior programme will emphasise safe road crossing procedures, and safe walkways.

Signed: \_\_\_\_\_  
Principal

Signed: \_\_\_\_\_  
Chairperson

Approved: 25.10.06  
Rev: 24.03.10